ENGL 4371 783
Rhetoric and Composition
Summer 2021 Session 7W1
Delivery Method: Online

Instructor Information

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Office Location: MB 4138
Office Hours: by appt

Course Information

Class Location: Online
to be scheduled
Prerequisites:Prerequisite: ENGL 1302 (or equivalent) and at least one 3000 level English course, or permission of the instructorENGL 1302,

The due dates and times for the activities will adhere to the Central Time Zone.

My teaching philosophy is based on student–centeredness, social constructivism and collaboration. The student–centeredness is evident in the special interest groups where you choose what you want to focus on. Through the inksheds and responses we will construct knowledge together. The focus is not on memorizing information, but rather on reading what others have to say and developing our own understandings and interpretations together. The group project and discussions are collaborative.

Course Description

The history and practice of rhetoric; current theories of writing from the perspectives of cognitive psychology linguistics sociology and others. This course is especially relevant for students seeking secondary certification in English or for students who plan to pursue an advanced degree in English.

Course Outline:

This class will consist of reading chapters, writing inksheds, and responding and discussing others' contributions. The class will be devoted to reading *Writing about Writing* (4th ed.) and we will write a philosophy statement and an individual paper over any topic of interest introduced in the first half of the class. The second half of the class will consist of special interest groups. Students will choose a topic of interest and read a common text in the groups. Groups will inkshed and discuss the core text, then decide on a group project on some interesting aspect of the topic. The final class project is the group project.

Online Readiness:

If you are not sure you are ready for online learning, please take the READINESS assessment by going to the following link and using username: **rhetoric** and password: **composition**.

This course requires an intermediate level of computer skills. In order to take this class, you are expected to be able to save files without losing them, save files in a variety of formats (save as), upload and download files on the internet, use discussion text formatting features, cut and paste, do attachments, and use interactive features such as chat.

Student Learning Outcomes

- Discuss various theories and practices of teaching writing and apply them to course papers and real-life situations.

- Adapt a variety of writing pedagogies to the specific context, including the students' educational level and personal characteristics.

- Gain confidence and familiarity with theories of writing, teaching, and rhetoric and develop confidence with their application in the classroom.

- Demonstrate the use of the writing process by producing at least 20 pages of writing using prewriting, drafting, revising, and proofreading.

- Demonstrate an understanding of style and voice in writing, including the use of choices in sentence structure, word choice, and punctuation, not only for correctness, but also for rhetorical effect.

- Teacher candidates must meet these standards (Links to an external site.) .

Required Materials
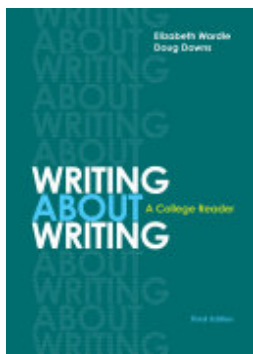
Title: Writing about Writing
ISBN: 9781319071127
Authors: Elizabeth Wardle, Douglas Downs
Publisher: Macmillan Higher Education
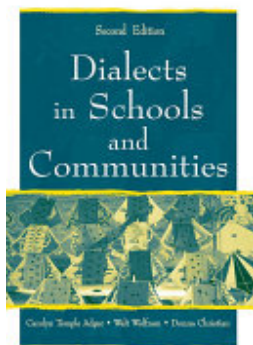Publication Date: 2016-12-16
Edition: 4th

Title: Team Writing
ISBN: 9781319156183
Authors: Joanna Wolfe
Publisher: Macmillan Higher Education
Publication Date: 2017-07-01
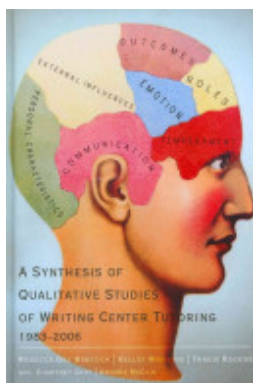
Recommended Materials

Title: Dialects in Schools and Communities
ISBN: 9781135554873
Authors: Carolyn Temple Adger, Walt Wolfram, Donna Christian
Publisher: Routledge
Publication Date: 2014-05-22

Title: A Synthesis of Qualitative Studies of Writing Center Tutoring, 1983-2006
ISBN: 9781433117862
Authors: Rebecca Day Babcock, Kellye Manning, Travis Rogers, Courtney Goff, Amanda McCain
Publisher: Peter Lang Pub Incorporated
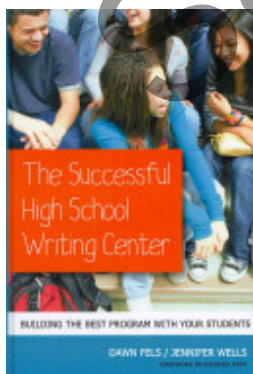Publication Date: 2012-01-01

Title: Linguistic Justice
ISBN: 9781138551022
Authors: April Baker-Bell
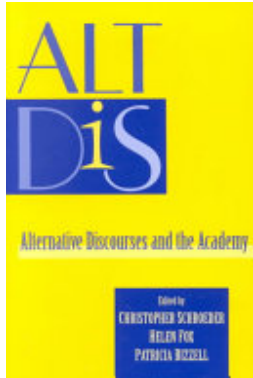Publisher: Routledge
Publication Date: 2020-01-01

Title: The Successful High School Writing Center
ISBN: 9780807752531
Authors: Dawn Fels, Jennifer Wells
Publisher: Teachers College Press
Publication Date: 2011-01-01

Title: ALT DIS
Authors: Christopher L. Schroeder, Helen Fox, Patricia Bizzell
Publisher: Heinemann
Publication Date: 2002-01-01

Title: Publication Manual of the American Psychological Association
ISBN: 9781433832161
Authors: American Psychological Association
Publisher: American Psychological Association (APA)
Publication Date: 2019-10-01

Important Academic Dates

UTPB [Academic Calendar](#)

Graded Material

Grading

Grades for the course will be evaluated by the following:

Activity	Points
APA Quiz	35
Inksheds (9 at 20 points each)	180
Responses (9 at 20 points each)	180
Position Statement	75
Workshop	80
Individual Paper	200
Group Presentation	200
Conferences (2 at 25 points each)	50
Total	1000

Grading Scale

Point spread:
901–1000 points – A
801–900 points – B
701–800 points – C
601–700 points – D
600 points or less – F

You can see your grades by clicking on the **Grades** button on the left course navigation.

University Policies

Accommodation for Students with Disabilities

Students with Disabilities: The University of Texas Permian Basin in compliance with the Americans with Disabilities Act and Section 504 of the Rehabilitation Act provides "reasonable accommodations" to students with disabilities. Only those students, who an Instructor has received an official Letter of Accommodation (LOA) sent by the Office of ADA for Students, will be provided ADA academic accommodations.

ADA Officer for Students: Mr. Paul Leverington
Address: Mesa Building 4242/4901 E. University, Odessa, Texas 79762
Voice Telephone: 432-552-4696
Email: ada@utpb.edu

For the accessibility and privacy statements of external tools used within courses, go to [Accessibility and Privacy Statements](#).

Sexual Harassment/Sexual Misconduct Policy

The University of Texas Permian Basin (the University) is committed to maintaining a learning and working environment that is free from discrimination based on sex in accordance with Title IX of the Higher Education Amendments of 1972 (Title IX), which prohibits discrimination on the basis of sex in educational programs or activities; Title VII of the Civil Rights Act of 1964 (Title VII), which prohibits sex discrimination in employment; and the Campus Sexual Violence Elimination Act (SaVE Act), Violence Against Women Act (VAWA), and Clery Act. Sexual Misconduct, Retaliation, and other conduct prohibited under this Policy will not be tolerated and will be subject to disciplinary action.

The University will promptly discipline any individuals or organizations within its control who violate this Policy. The University encourages you to promptly report incidents that could constitute violations of this Policy to the Title IX Coordinator. The complete Sexual Harassment/Sexual Misconduct Policy can be found [here](#).

You may report incidents of sexual misconduct to any University employee. They are obligated to report any incident to the Title IX Coordinator or Deputy Coordinator.

You may also contact:
The UTPB Police Department at 432-552-2786
The Title IX Coordinator at 432-552-2697 or TitleIXCoordinator@UTPB.edu.
The Dean of Students at 432-552-2600
Reports can also be made via the University Complaint Portal: [UTPB Complaint Management](#)

A ***confidential reporting option is available***. Please contact UTPB's Counseling Center at 432-552-3365 or 432-552-2367 or stop by MB 1150.

Scholastic Dishonesty

"Scholastic Dishonesty" is any form of cheating or plagiarism that violates the Student Code of Conduct. Scholastic dishonesty or academic dishonesty includes, but is not limited to, cheating, plagiarism, collusion, falsifying academic records, and any act designed to give unfair advantage to the student (such as, but not limited to, submission of essentially the same written assignment for two [2] courses

without the prior permission of the instructor, and providing false or misleading information in an effort to receive a postponement or an extension on a test, quiz, or other assignment), or the attempt to commit such an act. The Student Code of Conduct provides students fair notice of conduct considered unacceptable at The University of Texas Permian Basin and which may be the basis for disciplinary action. This policy provides the procedures to be following when student disciplinary action may need to be implemented and outlines the appeals process. The Student Code of Conduct is available online at: https://www.utpb.edu/life-at-utpb/student-services/dean-of-students/student-code-of-conduct

Student Success at UTPB

UT Permian Basin offers numerous services to help you reach your academic goals. Available both in the Success Center on the 2nd Floor of the Mesa Building (https://www.utpb.edu/academics/advising-and-support/student-success-center/index), and online, UTPB Student Success offers the following services to all students:

- O.W .L. (Online Writing Lab) - Submit essays that need to be revised by one of our tutors to owl@utpb.edu.
- Tutoring – For both online and in person tutoring, please use EAB to create an appointment. (Utpb.campus.eab.com) Sign in using UTPB credentials.
- SI/PLTL Sessions - If available for your class, will be communicated to you by the mentor assigned to your class section and students can communicate to their SI or PL through Canvas.
- Peer Mentoring - Incoming freshmen can be paired with a peer mentor who will help you navigate your first year on campus.
- SSC Computer Lab - Come take advantage of the state-of-the-art computers available at the Student Success Center.

Please email success@utpb.edu for more information.

Course Modalities

Both the Texas Higher Education Coordinating Board (THECB) and the Southern Association of Schools and Colleges Commission on Colleges (SACSCOC) provide standard definitions for basic course types/modalities that have informed the following adopted course definitions.

Online Courses are those in which more than 85 percent of the planned instruction occurs online/virtually (asynchronously) when students and faculty are not in the same

place. A fully online course is one in which mandatory in-person meetings occur no more than 15% of the planned instructional time.

Remote Courses are ones in which students, while not required to physically come to campus to attend in-person classes, are required to "attend" virtually/remotely (synchronously) during scheduled days and times, with students expected to log in and participate in the lecture via video conferences.

Hybrid Courses are courses in which the majority (more than 50% but less than 85%) of the planned instruction occurs when students and instructor(s) are not in the same place. This form of instruction offers a mix of on-campus/in-person and remote/online/electronic learning.

HyFlex Courses are those which, like hybrid courses, offer a mix of on-campus/in-person and remote/online/electronic learning. These courses, however, do not require student authentication since at least 50% of the planned instruction occurs when students and instructor(s) are in the same place.

Face-to-Face/In-Person Courses are those in which more than 85 percent of the planned instruction occurs when students are in the same place with an instructor(s).

Distance Education Policy

Distance Education Courses and Student Identity Authentication Requirements and Policy

SACSOC defines a distance education course as one in which more than 50 percent of the planned instruction occurs when students and instructor(s) are not in the same physical place. Distance education courses, therefore, include online, remote, and hybrid courses as defined above. Per SACSCOC and University policy, all distance education courses are required to follow our Distance Education Student Authentication Policy procedures (please see below), and these requirements and policies must be stated in the course syllabus. Further, any projected additional student charges associated with verification of student identity must be indicated on the courses schedule and course syllabus.

The Distance Education Student Authentication Policy does not apply to Hyflex Courses--those in which at least 50% of the planned instruction occurs when students and instructor(s) are in the same place--and Face-to-Face/In-Person Courses--those in which more than 85 percent of the planned instruction occurs when students and instructor(s) are in the same place. Student authentication and identity verification in these courses

may be accomplished by in-person attendance monitoring as well as through in-class instructor proctored examinations and other assessments. These same "in-class" authentication procedures also may be employed in hybrid courses, but in the case of these defined distance education courses, they must be documented on the course syllabus as described below.

Distance Education Student Authentication Policy and Syllabus Requirements

UT Permian Basin's Distance Education Student Authentication Policy requires the University to employ processes (documented in each distance education syllabus) to verify that each student who registers for a distance education course is the same student who participates in, completes, and receives credit for the course.

The policy requires faculty members teaching distance education courses to employ at least two methods of verification to ensure student identities. The first method of verification is accomplished by the student logging into Canvas, our learning management system. To access all UTPB courses, students must login to Canvas uniqueness personal identifying username and secure password. This is the primary method of student identity verification. The Distance Education Student Authentication Policy requires at least one additional student identification method within the distance learning course that has been determined and approved by the faculty or academic program. The second method of authentication must be explicitly stated in the syllabus. The second method of student authentication maybe:

- Proctored exams using an approved photo ID*.
- Presentation of approved photo ID through a webcam and optional levels of proctoring during assessment.
- Field or clinical experiences using an approved photo ID.
- Synchronous or asynchronous video activities using an approved photo ID.
- In hybrid distance education courses, which have an in-person meeting component, the secondary method of student authentication may be accomplished (as is it may be done in hyflex and face-to face-courses) by in-person attendance monitoring as well as through required in-class instructor proctored examinations and other assessments.
- Other Technologies or procedures, etc. (which must be detailed in the syllabus).

If faculty require secondary method of verification for which students are charged a fee(e.g. face-to-face proctoring at an off-campus site that charges a fee), this notification must be stated on the course schedule and in the course syllabus as well.

*Approved photo identifications include passports, government issued identification, driver's licenses, military ID from DoD; dual credit and early college high school

students use school district identifications.

Student Support Services

SERVICE	CONTACT
ADA Accommodation/Support	[Services for Students with Disabilities](#) (432) 552-4696
Testing Services	[Testing Services & Academic Accommodations Department](#) (432) 552-2630
Advising	(432) 552-2661 [UTPB Academic Advising Center](#)
Bookstore	[UTPB Campus Bookstore](#) (432) 552-0220
Email, Office 365, my.utpb.edu	[Information Technology](#)
Financial Aid and Scholarship	[UTPB Financial Aid](#) (432) 552-2620
Library	The [J. Conrad Dunagan Library](#) Online at (432) 552-2370
Registrar	[UTPB Registrar](#) (432) 552-2635
Student Services	[Student Services](#) (432) 552-2600
Technical Support	[Canvas](#) 1-866-437-0867

SERVICE	CONTACT
Tutoring & Learning Resources	If you are taking courses through UTPB the following links provide services: [Smarthinking Online Tutoring](#) (provides tutoring services) [Student Success](#) [Center](#)

Course Policies

Course Policies

Class Participation Policy:

All due dates are firm. Being sick or having computer problems doesn't excuse you from classwork or assignments. Late postings will not receive points. It's important to contact the instructor in advance if you are having any problems. The office of [Student Services](#) and the [University Counseling Center](#) can also help if you are having personal issues that interfere with your school work.

Teacher's Responsibilities:

I will respond to all inksheds, drafts, and e–mails within 72 hours of posting. I will evaluate and respond to formal work (papers, projects) within one week of the due date.

Communication:

General questions about the course should be posted to the General Discussion and Questions forum of the Discussion Board. We will have weekly full-class or small-group

sessions scheduled at convenient times and I am also willing to meet individuals or groups for consultations. E–mail should be reserved for personal and private communication. Please use the phone for quick and immediate questions as it is a very good invention and the quickest and most direct way to reach me.

Plagiarism:

Plagiarism consists of using source material without proper documentation. Plagiarized papers will receive a grade of "0" with no opportunity for revision. In addition, all instances of plagiarism will be reported in writing to the Dean of Students.

All persons involved in academic dishonesty will be disciplined in accordance with University regulations and procedures. For complete information on UTPB student conduct and discipline procedures consult the University's Handbook: Scholastic Dishonesty

Course Incomplete/Withdrawal/Grade Appeal:

All students are required to complete the course within the semester they are signed up. Incomplete grades for the course are rarely given, will only be granted if the student provides a valid, documented excuse (i.e. an emergency) for not being able to complete the course on time, and has contacted the instructor prior to the scheduled last class to request an extension. The student signs a contract that includes the incomplete course activities and the new due dates.

Find information and dates regarding drops and withdrawals consult the University Handbook: Drops and Withdrawals and Appeal Process.

NOTE: The due dates and times for the activities will adhere to the Central Time Zone.

Tracking

Learning management systems have tracking features. Statistics are collected that quantifies how often and when students are active in the course and provides information if the student has accessed different pages of the course.

Computer Skills, Technical & Software Requirements

You must have a computer with Microsoft Word and internet access. A webcam is needed for authentication and conferencing. Please note that people are working in different versions of Word. Please save your documents as .doc or .docx so everyone

will have access to your documents. All work must be saved in at least three separate places such as the hard drive on your computer, and to floppy discs or USB drives. You should also e–mail it to yourself. Double check to make sure attachments are attached. There will be **NO EXCUSES** for lost work due to computer or human error, failure, or malfunction. Always make a hard copy (print out) of your work just in case.

Students, Faculty and Staff at UT component institutions have access to a use cloud version of Word, PowerPoint and other Microsoft products through use of their UTPB Outlook 365 and UTPB email address. For more information refer to <u>UTPB Office 365 Page</u>. Just log in to your university email account.

This course is designed as a web–based class which necessitates specific computer expertise, specific computer equipment and programs, and commitment on the part of the student beyond that of most other courses. Ensuring you have the proper hardware and software is vital to your success in an online learning environment. The <u>Technical Requirements</u> page on the UTPB website can help you do this.

Preparation for Computer Emergencies

Computer Crash: Not having a working computer or a crashed computer during the semester will NOT be considered as an acceptable reason for not completing course activities at a scheduled time. NOTE: Identify a second computer before the semester begins, that you can use when/if your personal computer crashes.

Complete Loss of Contact: If you lose contact with me completely (i.e. you cannot contact me via Canvas or email), you need to call me at my office, and explain the reason you cannot contact me and leave me a way to contact you.

Lost/Corrupt/Disappeared Files: You must keep/save a copy of every project/assignment on an external disk or personal computer. In the event of any kind of failure (e.g., server crash or virus infection, student's own computer crashes, loss of files in cyberspace, etc) or any contradictions/problems, I may/will request you to resubmit the files. In other words, if you submit a document to me, and I either do not receive it (lost in cyberspace) or it is corrupted when I open it, it is incumbent upon you to resend it to me, corrected, with little or no "downtime" in regard to the timeline for submission.

End-of-Course Evaluation & Instructor Evaluation

Every student is encouraged to complete an end of course evaluation survey provided by UTPB. During the last two weeks of class, there will be an announcement in Canvas,

an email, and a button in your course navigation that will take you to any available surveys.

The survey is anonymous and you responses are confidential. Your feedback is critical to us and to your instructor as we strive to improve our offerings, and our support of you, the students.

Instructor's Note

Please remember that this is a senior level course and it will require quite a bit of work. Consider your outside commitments and try to make a good decision whether or not to attempt this class. If you signed up for a web class because you have "no time", then this is not the class for you. This class will require quite a bit of time and commitment, and due dates are scattered about through the week. This course is not designed to be completed just on weekends, so you should plan to be active in the course every day or at least every other day. There are at least two full books and one article and summary to read, entire chapters and inksheds will be assigned every week, and one short paper, one full-length paper and one substantial group project will be assigned. You will also be required to respond to classmates' inksheds and papers weekly. Please do not attempt this class if you don't have the time to devote to it. There will be independent group work required, so if you don't like group work or you don't like student-initiated work please do not take this class.

If you are ready for the challenge, please go the **Home** page (button on the left) to begin. Be sure to check the calendar for due dates.

Disclaimer & Rights

Information contained in this syllabus was to the best knowledge of the instructor considered correct and complete when distributed for use in the beginning of the semester. However, the instructor reserves the right, acting within the policies and procedures of UTPB to make changes in the course content or instructional techniques without notice or obligation. The students will be informed about the changes, if any.

Copyright Statement

Many of the materials that are posted within UTPB courses are protected by copyright law. These materials are only for the use of students enrolled in the course and only for

the purpose of the course. They may not be further retained or disseminated.

Course Schedule

See course Calendar link on Home page.

Sample Syllabus